

RICKETY GATE ESTATE
WEDDING VENUE
TERMS AND CONDITIONS
Current as of 10 July 2018

All wedding functions held on Rickety Gate Estate premises will be subject to the following standard terms and conditions incorporated by agreement into the contract between the Client and Rickety Gate Estate.

Any deviation from these standard terms and conditions can only be made by an express term in the written contract between the Client and Rickety Gate Estate.

Booking your wedding venue

1 TENTATIVE BOOKINGS

A tentative booking will be held for 14 days from the date originally requested by the Client. The booking is not confirmed until the non-refundable deposit outlined in Clause 2 has been paid. Where a deposit has not been paid within 14 days, the date will be released, and Rickety Gate Estate may take alternative bookings for that date.

2 PAYMENT OF DEPOSIT

The Client must pay a deposit of \$1000 to secure the tentative booking. This deposit is strictly non-refundable.

3 CONFIRMATION OF BOOKING

The tentative booking is confirmed when the final contract has been signed by both the Client and Rickety Gate Estate and payment of the deposit has been made by the Client. A confirmation letter will be sent by Rickety Gate Estate to the Client confirming the booking.

Alteration/cancellation of your wedding function

4 CANCELLATION OF BOOKING BY CLIENT

Should the Client wish to cancel the booking, the following conditions will be applied.

(a) Where the cancellation is made more than 3 months but less than 6 months prior to the event, 50% of the total charge outlined in the Contract will be forfeited.

(b) Where the cancellation is made less than 3 months prior to the event, 100% of the total charge outlined in the Contract will be forfeited.

5 CANCELLATION OF BOOKING BY RICKETY GATE ESTATE

Rickety Gate Estate reserves the right to cancel any booking at any time at its absolute discretion. If the event is cancelled by Rickety Gate Estate, any monies already paid by the Client will be refunded. Rickety Gate Estate will not be responsible for any loss or damage suffered by the Client as a result of any cancellation and the Client indemnifies Rickety Gate Estate against any such loss or damage.

6 ALTERATION OF EVENT DATE

Rickety Gate Estate will consider any request made by the Client with a minimum 12 weeks' notice to alter the event date. Any change of date is at the sole discretion of Rickety Gate Estate. A \$500 administration fee will be applied if the change of date is approved by Rickety Gate Estate.

Payment terms

7 PAYMENT OF DEPOSIT

The Client must pay a \$1000 booking deposit outlined in Clause 2 of these Terms and Conditions.

8 FULL PAYMENT

50% of the total charge outlined in the Contract must be paid 12 weeks prior to the event. Final payment must be paid 2 weeks prior to the event.

9 PAYMENT METHOD

Payment can be made by:

- Cash
- Direct credit to Rickety Gate BSB 016510 - ACCT 484933551
- Debit Card (no fee charged)
- Credit Card (Visa or Mastercard only and a 1.0% surcharge will be applied to these payments)

10 SECURITY BOND

The Client is to provide an image of their MDL along with an image of the front of a valid credit card and the Client authorises Rickety Gate Estate to deduct any amount to cover damages caused by their guests.

Venue hire

11 VENUE HIRE FEE

All events are subject to a venue hire fee.

12 TIMING OF EVENT

Venue hire allows the Client to use the venue between the hours of 4pm-12pm on the date of the event. The start and finish time of the event will be an agreed term in the Contract between the Client and Rickety Gate Estate.

Lunch time functions are by negotiation only and by express agreement stipulated in the Contract between the Client and Rickety Gate Estate.

Guests arriving before the agreed start time of the event will may be denied access to the Barrel Room, Cellar Door and Front Reception Room until the agreed start time.

All guests must vacate the venue before the agreed end time of the event. Where guests remain on the premises after the agreed end time, a further charge of \$250 per hour or part thereof will be applied. In accordance with strict liquor licensing laws, no alcohol will be served or consumed past the agreed end time even if guests are still on the premises. No alcohol will be permitted to be taken away from the premises after the function.

Access to Venue

Prior to wedding	From 9:00 am, the day before the wedding
The Day of the wedding	From 9:00 am
The day following the wedding	From 10:00 am the day after the wedding

13 VENUE HIRE INCLUSIONS

Payment of the venue hire fee includes:

- (a) exclusive use of Rickety Gate Estate for the duration of the event;
- (b) glassware, crockery and cutlery;
- (c) 4 x gas heaters;
- (d) wine barrel cake table;
- (e) festoon lighting within the barrel room;
- (f) use of toilets for guests to a number of up to 100 guests

VENUE HIRE EXCLUSIONS

Payment of the venue hire fee does not include the following optional items that can be arranged for an additional charge:

- (a) bridal linen skirting;
- (b) additional décor set up and pack down;
- (c) candles;
- (d) cocktail bar staff; to prepare, make and serve cocktails if required.
- (e) red carpet
- (f) Hiring portable toilets should guest numbers exceed 100.
- (g) Chevrolet vintage vehicles.
 - a. 1957 Chevrolet Belair
 - b. 1942 Chevrolet (Hot Rod) ute
 - c. Holden HD X2 Sedan
 - d. 1947 Chevrolet light truck (Mobile Bar)

14 MENU SELECTION (by your selected caterer)

You will need to liaise with your choice of our four approved caterers to discuss, select and finalise choices and pricing with them as this is not the responsibility of Rickety Gate Estate as we are a venue only.

Rickety Gate Estate will not accept any responsibility or liability in any way due to lack of performance by your chosen caterer.

15 WEDDING CAKE SERVICE

You will need to liaise with your chosen caterer for options and pricing

16 CONSUMPTION OF ALCOHOL

BYO beer is an option, and the client will be charged a corkage fee per bottle.

BYO spirits must be negotiated with Rickety Gate Estate and a corkage fee will apply.

There is no BYO wine. Rickety Gate Estate will exclusively supply Rickety Gate wines and bar staff for your event in accordance with the selected beverage package.

The Client acknowledges that, from time to time, some releases or Rickety Gate wines sell out. If the chosen wine is no longer available, it will be replaced with a wine of similar or better style and quality.

Alcohol consumption must comply with liquor licensing laws. Rickety Gate Estate serves alcohol responsibly. Guests who become intoxicated will be refused service of alcohol.

17 CEREMONY

Arrangements for the ceremony are by negotiation with Rickety Gate Estate.

Miscellaneous terms

18 DISPLAYS AND SIGNAGE

Nothing shall be nailed, screwed, stapled or adhered to any wall, door or surface on the premises.

Hanging of banners must be approved by Rickety Gate Estate prior to the event.

Scatters and rice are strictly prohibited. Any use will incur a \$500 cleaning charge.

Prior approval must be sought for the use of rose petals and/or biodegradable confetti not less than 28 days prior to the event.

19 SEATING PLAN

You will need to arrange this task with your wedding planner, family member or friend.

20 DELIVERIES AND PICKUPS

All deliveries to Rickety Gate Estate which has been arranged by the Client must be delivered to the venue the day prior to your wedding day. Any deliveries outside this timeframe must be approved by Rickety Gate Estate in writing beforehand.

Any pickups should occur within two days of your wedding date. Pickup times are from 10am to 5:00pm

Anything outside of these days are to be negotiated beforehand with Rickety Gate Estate.

Suppliers are solely responsible for delivery and pick up within the venue guidelines.

21 ENTERTAINMENT

DJs are permitted to access the venue on the day 4 hours prior to the commencement of the function. Access to the venue should be arranged with Rickety Gate Estate at least 48 hours prior to the event.

DJs are to provide their own power boards and leads however Rickety Gate Estate will provide 1 x 10 amp power lead for the exclusive use of the DJ

Sound checks are essential and should be arranged with Rickety Gate Estate prior to the event. Sound checks may not be carried out while patrons of Rickety Gate Estate are at the venue for an alternate function or visiting Cellar Door

22 REHEARSALS

Any rehearsals are at the discretion of Rickety Gate Estate and must be discussed and agreed prior to the event.

Rehearsals must not disturb other patrons of Rickety Gate Estate.

Indemnity

23 CLIENT RESPONSIBLE FOR GUESTS

The Client is responsible for the conduct of its guests at the event.

Guests may be refused entry to the venue or requested to leave at any time at the discretion of Rickety Gate Estate.

24 INDEMNITY

The Client indemnifies Rickety Gate Estate, Rickety Gate Pty Ltd, Scotsdale Park Pty Ltd from any and all liability for injury to persons or damage to equipment and belongings brought onto the property during the event. Any costs associated with loss of, or injury to, any person or property, including the property of Rickety Gate Estate, will be the liability of the client.

BRIDE

NAME _____

SIGNED _____

DATE ____/____/____

GROOM

NAME _____

SIGNED _____

DATE ____/____/____

VENUE

RICKETY GATE ESTATE

SIGNED _____

DATE ____/____/____